

# Frankston Church of Christ

## Room Hire Agreement

### Conditions of Use

- ALCOHOL:** **The Frankston Church of Christ is an Alcohol free property.**  
Alcohol is not permitted on the premises, it is not to be consumed in the Church Buildings or surrounds.
- CLEANING:** It is the responsibility of those hiring, to ensure the property is left in a clean condition as when the hire commenced.  
If commercial cleaning is required after a hire, this will be discussed with the hirer & charges may apply.
- INSURANCE:** On-going (generally not one off hires) are required to provide a copy of their current Public Liability Insurance.  
Indemnity Insurance to the value of \$10,000,000 is required  
&  
Product Liability Insurance to the value of \$10,000,000 is also required.  
On-going hirers must ensure that when their insurance is renewed that a copy of their new Insurance Certificate is supplied to the Property Hire Coordinator.
- LIABILITY:** Frankston Church of Christ does not accept liability for loss of property, damage or personal injury arising from the use of their premises.
- PAYMENT:** All hires are invoiced on a GST invoice prior to the hire.  
Payment is required as per the payment details noted on the Tax Invoice prior to the hire..
- PROPERTY DAMAGE & LOSS:**  
All breakages and losses to the Church Property or equipment are to be reported to the Property Hire Coordinator & will be invoiced to the hirer.  
It is the responsibility of the hirer to ensure that access to only the rooms that are being hired are accessed (including toilet facilities). All other areas of the Church are not to be accessed.
- RUBBISH REMOVAL:**  
Rubbish bins are located in the kitchen. If there are excessive food scraps or the bins are filled, please empty them using the council bins located outside the kitchen window.  
Replacement garbage bags are located under the kitchen benches.
- SAFETY:** Building hirers agree not to use the property in any way that could cause a risk to the health and safety of themselves and others.
- SMOKE FREE ENVIRONMENT:**  
**The Frankston Church of Christ has a Smoke Free policy.**  
Smoking is not permitted anywhere within the building.
- TECHNICAL SUPPORT:**  
For technical support with the audio/data projector systems in either the Chapel or Hall must be arranged at the time of booking.
- OTHER CONDITIONS:**  
Specific conditions of Hire will be noted at time of enquiry and booking.